



## Longwick-cum-Ilmer Parish Council

### LONGWICK-CUM-ILMER PARISH COUNCIL MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 16<sup>th</sup> November 2021 AT 7.30PM AT LONGWICK VILLAGE HALL

#### **PRESENT**

Cllr Val McPherson BEM (Chair)

Cllrs Brian Richards (Vice), Rolf van Apeldoorn, Jane Rogers, Richard Myers, Alex Barter, Roger Wilkes Tracey Martin (Clerk)

Buckinghamshire Councillor: Gary Hall

Four members of the public and a representative of the Preschool

**Public Participation:** The preschool representative highlighted concerns with the building work, access and safety of the children as the Manager is required to complete risk assessments. It was stated that as the Parish Council is only funding the project risk assessments etc should be completed by the Village Hall. It was requested that the preschools questions be put in writing to the Clerk and a meeting will be arranged near to the end of the December with the preschool, builder and Village Hall and Parish Council representatives.

Two members of the public were in attendance to raise concerns with planning application 21/08188/PIP as they are objecting to the plans. They also raised concerns that the proposal is within a flood zone.

- 116. WELCOME AND APOLOGIES FOR ABSENCE:** Cllr McPherson welcomed all to the meeting.
- 117. APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD 19<sup>th</sup> OCTOBER 2021**  
Approved by all Councillors.
- 118. DECLARATIONS OF INTEREST:** Cllr Myers declared an interest in planning application 21/08188/PIP and Cllr Rogers declared an interest in planning application 21/08089/VCDN. Councillors will be unable to vote on these applications.
- 119. UPDATE FROM BUCKINGHAMSHIRE COUNCILLORS:**
- a. Cllr Hall reported that a barrister has been appointed for the traveller's site and legal papers will be served however is unable to discuss further due to legal reasons.
  - b. The HRC is anticipated to be opening next year and will not be run through the CIC. Buckinghamshire Council is currently looking into the case.
  - c. Thames Water has attended to fix the leak outside the shop.
  - d. Cllr Hall reported that following a request from Cllr McPherson he had looked at the cost of salt bins which would be £475. Once requested a Local Area Technician would look at and approve the site and the Parish Council would be responsible for purchasing the salt.
  - e. Cllr Rogers raised a concern with the heap of rubbish next to Askett Lane caravans. Cllr Hall suggested that this be reported through the planning portal as a breach.
  - f. Cllr Rogers stated that in the recent planning presentation which was circulated it mentioned Local Listing and asked if Parish Councils will be invited to submit listings. Cllr Hall responded that if anybody has any potential buildings of interest to send through the details to the Buckinghamshire Councillors.
- 120. TO RECEIVE MATTERS ARISING NOT OTHERWISE ON THE AGENDA:**
- a. Cllr McPherson reported that following the flooding issue outside the shop the question had arose as to whether a salt bin should be installed outside the shop where it gets very icy. Discussions were had and it was agreed to look into who owns the front area of the shop.
  - b. The Clerk reported that the LGPS had waived the cessation fee of £1,500 however, the deficit of £5,000 is now due. It was discussed and agreed that the Parish Council has no option but to pay the amount albeit reluctantly and it will be paid as a one off payment rather than setting up a plan.



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- c. The Clerk reported that the new playground equipment is open for use however, no border was installed to separate the grass from the synthetic grass. The Clerk has a meeting onsite with the Contractor on Thursday and will report back. A refund was also issued for the portaloo as it was not delivered.

### 121. TO RECEIVE AN UPDATE ON KISSING GATES

- a. Cllr Richards reported that the new large mobility gate has been delivered and the landowner and contractor are arranging the installation.  
b. Unfortunately, there was still no progress with footpath 16.

### 122. PLANNING

The following new applications were reviewed and discussed:

APP/K0425/W/21/3278115: Tifnams Owlswick Lane Owlswick: Appeal submitted.

21/08089/VCDN: Old Berkeley House (Former Shoulder of Mutton) Owlswick: No comment

21/08137/CTREE: Glebe Cottage Horsenden Lane Princes Risborough: No comment

21/08188/PIP: Land Adjacent Meadowbrook House Lower Icknield Way: Objection due to the development being in the buffer zone, access / transport, not serviced by footpaths or a bus service and the Wycombe Area Five Year Housing Land Supply identifies there is a 7.7-year supply of housing therefore additional housing is not required. Cllr Barter to finalise wording and circulate for approval. **Action: Cllr Barter**

21/08189/FUL: Old Oaks Thame Road Longwick: No comment

21/08190/OUT: Land at Home Farm Thame Road Longwick: Objection. Permission has been permitted for 6 houses but the subsequent application for 9 was turned down due to it being cramped so there is no difference at 8 houses. The site was considered in the Neighbourhood Plan and was considered constrained and therefore has not been identified in the adopted Neighbourhood plan. There are no regular bus services in Longwick so a further two dwellings will increase the level of traffic and the Wycombe Area Five Year Housing Land Supply identifies there is a 7.7-year supply of housing therefore additional housing is not required and No evidence has been provided to show that a site of 6 dwellings, as already permitted, is no longer sufficient. Cllr Barter to finalise wording and circulate for approval. **Action Cllr Barter**

21/07983/FUL: Orchard View Farm Stockwell Lane Little Meadle. No comment

The following applications status has changed:

21/06587/ADRC: Quakers Farm Meadle Village Road Meadle: Details approved

21/06522/ADRC: Quakers Farm Meadle Village Road Meadle: Details approved

21/07737/FUL: Twyn Elms Thame Road Longwick: Application permitted

### 123. TO NOTE ACCOUNTS FOR PAYMENT IN ACCORDANCE WITH THE BUDGET

The following payments were presented for approval.

Payee	Net	VAT	Gross	Comment
Tracey Martin	£503.23		£503.23	Salary
Tracey Martin	£26.00		£26.00	Mobile Top up and HA
Buckinghamshire Council	£44.50	£8.90	£53.40	Annual Playground Inspection
Sign Wizzard Ltd	£132.07	£26.41	£158.48	Speedwatch portable sign x 1
Longwick Evening WI	£120.00		£120.00	Grant
DCK Payroll Solutions	£25.00	£5.00	£30.00	October Payroll Processing
PRTC	£255.60	£51.12	£306.72	Devolved Services 6th Oct
Reids Playground Maintenance	£1,730	£346	£2,076.00	Repairs following RoSPA
Valerie McPherson	£17.20		£17.20	Hall Hire
Kevin Wharton	£450.00		£450.00	Supply and fit fencing
Camsec	£20.83	£4.17	£25.00	CCTV Sim rental
Garden Affairs Landscaping	£431.10	£86.22	£517.32	Removal of bench & relocate
	<b>£3,755.53</b>	<b>£527.82</b>	<b>£4,283.35</b>	



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**Direct Debits**

<b>Payee</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>	<b>Comment</b>
EDF Energy	£20.00		£20.00	Electricity monthly payment
Nest	£29.20		£29.20	Pension Contributions
	<b>£49.20</b>		<b>£49.20</b>	

All payments were **approved** by Councillors

**124. TO DISCUSS JUBILEE CELEBRATIONS AND ALLOCATE A BUDGET**

- a. The following ideas were put forward: Big lunch, Flagpole, drinks in the Village Hall. All Councillors to consider ideas and report back at next meeting with costings so it can be included within the budget. **Action: All Councillors**
- b. Clerk to obtain costings for mugs, pens or other suitable items. **Action: Clerk**

**125. TO CONSIDER AND IF THOUGHT FIT APPROVE BUDGET FOR 2022/2023**

- a. The Clerk had circulated a draft budget ahead of the meeting. All Councillors were in agreement with the budget which will be brought back to the December meeting for approval once the jubilee budget has been confirmed.

**126. TO RECEIVE AN UPDATE ON TRAFFIC CALMING PROJECT**

- a. Cllr McPherson reported that a presentation had been received by the traffic consultant and the Parish Council are now waiting for the final document which should be received within the next couple of weeks.

**127. TO RECEIVE FEEDBACK ON THE REMEMBRANCE SERVICE**

- a. Cllr McPherson congratulated Cllr van Apeldoorn on such an excellent service and also the WI for decorating the war memorial and The Logs for clearing the area.
- b. Cllr van Apeldoorn stated that ahead of next years' service it has been recommended that a sign is produced stating that the road will be closed and the length of time. The same sign could be used each year as the service is always on the 11<sup>th</sup>.
- c. Cllr McPherson added that a pathway is being looked into down to the war memorial.

**128. TO CONSIDER AND ALLOCATE A BUDGET TO PURCHASE A CHRISTMAS TREE FOR THE PLAYING FIELDS**

- a. Cllr McPherson reported that she had looked into costings for a 6ft tree the cost would be £35 and a stand would also cost around £35 as it would need to be secured. Cllr Barter suggested using a big log which Councillors considered a good idea. Discussions were had on the height of the tree, Cllr McPherson to check other height options however, to bear in mind the difficulty of decorating a taller tree. **Action: Cllr McPherson**

**129. TO CONSIDER DEFIBRILLATOR COSTINGS FOR A DEFIBRILLATOR IN ILMER**

- a. The Clerk had been liaising with a resident of Ilmer and had asked whether the residents would be willing to contribute to the costs. Following this email two residents had written in clearly unhappy with the question that had been asked.
- b. Discussions were had and it was unanimously agreed that the Clerk should go back to the resident who had made the initial request to find out how many residents are supportive and would be willing to attend training. If a number of residents are in favour, then the Clerk will submit an application to the Community Boards for 50% match funding.

**130. APPROVAL OF COMMUNITY RESILIENCE PLAN / EMERGENCY PLAN**

- a. This item will be deferred to the December meeting.



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- 131. TO CONSIDER PARTICIPATING IN PLAY AROUND THE PARISHES**  
a. All Councillors were in agreement to participate in Play Around the Parishes at a cost of £381 for a 2-hour session. Clerk to submit form. **Action: Clerk**
- 132. TO CONSIDER QUOTE FOR REPAIRS TO THE CABLE RUNWAY**  
a. The previously circulated quote was discussed to repair the cable runway and it was agreed to proceed with the repairs through Reids Playground Maintenance at a cost of £700 + VAT.
- 133. TO DISCUSS AND CLARIFY ACCESS TO THE VILLAGE HALL CAR PARK**  
a. Cllr Barter suggested that it would be a good idea to have a map drawn up which includes the extension to the car park. All Councillors were in agreement to proceed and Cllr Myers will draw up the map. **Action: Cllr Myers**
- 134. TO DISCUSS AND DECIDE ON ANY RESPONSES TO CORRESPONDENCE RECEIVED AND / OR ISSUED BY THE PARISH COUNCIL**  
No correspondence received
- 135. TO RECEIVE REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE PARTICIPATED IN ON BEHALF OF THE PARISH COUNCIL**  
a. Cllr McPherson reported that she had attended a WDALC meeting in September which had included the AGM where Valerie Brownridge was voted in as Chairman. A presentation was received on how Buckinghamshire Council work with Town and Parish Councils through the Community Boards. A Community Resilience plan was also discussed which is the same as our Emergency Plan and Cllr McPherson has offered Longwick cum Ilmer Parish Council's as a template. The Parish Charter was also discussed which the Parish Council has signed up to.  
b. Cllr McPherson also reported that she had attended a North West Chilterns Community Board meeting where the following issues were raised: Petition for Warrendene Road, Great Kingshall HGV concerns and HS2 causing issues in North Mill Road since Marsh Lane is closed. A presentation was also received on Bucks Business first.
- 136. TO CONSIDER AGENDA ITEMS FOR THE NEXT MEETING**  
a. Any items for the agenda to be emailed to the Clerk
- 137. DATE OF NEXT MEETING – 21<sup>st</sup> December 2021**

There being no further business the meeting closed at 9.15pm

Chair..... Date.....